



ABSN Deposit Checklist

Congratulations on making your deposit!

This is a checklist for you to complete tasks prior to orientation.

All items must be completed ASAP, except for item Number 5.

PLEASE NOTE: You must use your GMercyU email for all communication to Financial Aid and the Bursar.

1. **Complete your (Free Application for Federal Student Aid) FAFSA Applications** **COMPLETED:**
 - Complete your FAFSA application. Once completed, fill out the Direct Loan Entrance Counseling and Master Promissory Note
 - **FAFSA:**
<https://studentaid.gov/h/apply-for-aid/fafsa>
 - **Direct Loan Entrance Counseling:**
<https://studentaid.gov/app/counselingInstructions.action?counselingType=entrance>
 - **Master Promissory Note:**
<https://studentaid.gov/help-center/answers/article/master-promissory-note/>

2. **Sign your Family Educational Rights and Privacy Act (FERPA) Release Form** **COMPLETED:**
 - You will find the FERPA Release form on your self-service in your GMercyU Portal. The completed form must be scanned to FinancialAid@gmercyu.edu or faxed to 215-542-5790
 - Once you have sent in the completed form to FinancialAid@gmercyu.edu, please email Abby Tebrock, at abby.tebrock@s.accelerated.gmercyu.edu that this step has been completed.

3. **Determine your method of payment** **COMPLETED:**
 - Examples: Federal Loans, Private Loans, Cash Payment Plan, 529 Plan, Military Benefits, Credit Card, and/or check

4. **Register for Orientation** **COMPLETED:**
 - Orientation is **mandatory**
 - The orientation date/time is still to be determined. As soon as this date is confirmed, your enrollment representative will communicate with you.

5. **Show proof of your completed COVID-19 Vaccination** **COMPLETED:**
 - Gwynedd Mercy University ABSN program requires all students to be fully vaccinated against COVID-19.
 - All students will need to show proof of their completed vaccination (e.g. both doses of Pfizer or Moderna, or the single dose of Johnson and Johnson plus booster vaccine)
 - You will need to upload your vaccination card in the GMercyU portal by using this link:
<https://forms.office.com/r/uBrH8CTcbn>
 - Once done, please notify Abby Tebrock at abby.tebrock@s.accelerated.gmercyu.edu

6. **Register for any remaining prerequisite courses** **COMPLETED:**
 - Any remaining prerequisites needed prior to the start of the program will be listed in your acceptance letter. Acceptance is conditional based on completing these courses within the grade requirement.
 - Review your plan with your enrollment representative to remain on track to begin the program.
 - For any courses you need to complete, a screenshot confirmation of registration is required to be sent to your Enrollment Specialist.

7. CPR Registration

COMPLETED:

- CPR course registration must be completed prior to orientation
- **CPR class must be a BLS Provider course from the American Heart Association.**
 - Gwynedd Mercy University will only accept courses through the **American Heart Association**
- Once registered, send an email to Abby Tebrock at abby.tebrock@s.accelerated.gmercyu.edu with the registration confirmation.
- The American Heart Association will send your CPR card. You are required to sign this card once received
- See below for step-by-step instructions on how to register for the BLS Provider Course

CPR Registration (BLS Provider Course through the American Heart Association)

- . STUDENTS MUST OBTAIN CERTIFICATION FROM THE AMERICAN HEART ASSOCIATION. STUDENTS MUST COMPLETE THE BLS PROVIDER COURSE.
- . Go to <https://cpr.heart.org/en/course-catalog-search>
- . Click on 'Courses & Kits'
- . Click on Basic Life Support (BLS) under Healthcare professional
- . Scroll to the bottom of the page
 - Sign up for BLS classroom near you
- . Enter your zip code to locate a nearby class
- . You can filter the results to expand the date range for courses
- . Students MUST complete and maintain current BLS CPR certification from the American Heart Association
- . Make a copy of the CPR card when you receive it and email it to Abby Tebrock at abby.tebrock@s.accelerated.gmercyu.edu

Important Contacts

ABSN Financial Aid Representative: *FAFSA, loans, private loans, aid*

Bailey Steidle Kildea

FinancialAid@gmercyu.edu

Phone: 1-877-499-6333, x21080

Fax: 215-542-5790

Please include this information on your FAFSA:

Gwynedd Mercy University Federal School Code: **003270**

Year in School: **5th-year undergraduate**

Degree/Certification Level: **2nd Bachelor's Degree**

Is this a graduate program? NO

Bursar: *Tuition, payments, payment plan, and health insurance*

Phone: 215-646-7300 ext. 21278

Studentbilling@gmercyu.edu

Campbell Solution Center: *Supports Bursar, Registrar, Financial Aid Offices, Student IDs, & Book Vouchers*

Contact: CSC@gmercyu.edu or 215-641-5595

Abby Tebrock: *liaison to support you throughout onboarding process, in addition to your enrollment representative*

Contact: 267-465-3063 ext. 4183 or abby.tebrock@s.accelerated.gmercyu.edu