



Gwynedd Mercy  
University

**FRANCES M. MAGUIRE SCHOOL OF NURSING AND HEALTH PROFESSIONS**  
**Graduate Nursing Applicant Recommendation**  
*(The top portion of this report is to be completed by the nursing applicant)*

Name \_\_\_\_\_

Address \_\_\_\_\_

*I waive my right of access to this recommendation and understand I will not be able to see it under any circumstance.*

Applicant's signature \_\_\_\_\_

*The following sections are to be completed by a professional nurse who has known you in a professional capacity for at least one year and can assess your skill sets as a nurse.*

**1. Please identify the length of time you have known the applicant in a professional setting:**

10+ years \_\_\_\_\_ 6-9 years \_\_\_\_\_ 3-5 years \_\_\_\_\_ 1-2 years \_\_\_\_\_ Less than 1 year \_\_\_\_\_

**2. I have known the applicant as:**

A direct report employee \_\_\_\_\_ A professional colleague \_\_\_\_\_

A Graduate student nurse \_\_\_\_\_ An Undergraduate student nurse \_\_\_\_\_

**3. Please rate the applicant on the following traits and behaviors using the following scale for rating each trait and behavior:**

5 = Superior 4 = Above average 3 = Average 2 = Below average 1 = Poor

<b>Professional Traits and Behaviors</b>	5 (*see below)	4	3	2	1	NA
Leadership potential						
Verbal and written skills						
Displays civility toward others						
Adheres to professional boundaries						
Punctuality in personal and professional actions						
Maturity						
<b>Personal Traits and Behaviors</b>	5 (*see below)	4	3	2	1	NA
Truthfulness and integrity						
Demonstrates sensitivity to all persons						
Handles stress/anger appropriately						
Accepts responsibility for actions/behaviors						
Emotional stability						
Dependability						

<b>Work Traits</b>	5 (*see below)	4	3	2	1	NA
Quality of work						
Ability to learn new tasks/skills/processes						
Flexibility and adaptation to change						
Effectiveness in writing						
Effectiveness in speaking						

**\*For all "5" responses please provide examples supporting this response.**

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**4. Please write a statement concerning the applicant's aptitude for graduate study.**

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**5. Choose one of the following:**

- I recommend the applicant without qualification.
- I recommend the applicant.
- I recommend the applicant with reservation.
- I do not recommend the applicant.

**Date** \_\_\_\_\_

**Recommender's Name (Print)** \_\_\_\_\_

**Recommender's Signature** \_\_\_\_\_

**Organization/Phone** \_\_\_\_\_

**Title** \_\_\_\_\_

*Recommendation letters may be faxed, scanned or sent via U.S. mail to:*

[accelerate@gmercyu.edu](mailto:accelerate@gmercyu.edu) or [Kscholer@crm.gmercyu.edu](mailto:Kscholer@crm.gmercyu.edu)

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